

Application Form for New Study Centre Proposal



AICTET ALL INDIA COUNCIL OF TECHNICAL EDUCATION & TECHNOLOGY



Apply For:

Authorized Study Centre

District Coordinator

Referral SC/DC Code: -----Referral TC/DC Name: -----

1. Name of the Applicant / Applicants:-----

2. a.) Whether you are currently running an Institute: Yes No

b.) if yes, then Name of Institute/Center/Organization:-----

3.) Year of Establishment:-----

4.) Type of Organization/Institute: - Trust Society Partnership Proprietorship Pvt. Ltd.

5.) Postal Address:-----

Teh:-----District:-----State:-----

PIN:-----E-mail ID:-----

Website:-----Phone No:-----

6.) **INFRASTRUCTURAL FACILITIES:-**

- Total Carpet Area of Center/Institute (Sq.Ft):-----
- Reception YES NO Size-----
- Principal Room YES NO Size-----
- Staff Room YES NO Size-----
- Class Room YES NO Size-----
- Seating Capacity YES NO Size-----
- Teaching Staff YES NO Total-----
- Internet Connectivity YES NO Speed-----
- Computer System YES NO Total-----
- Toilet YES NO Size-----

7.) Building: - Rental Own Leased

Name & Designation (with stamp)
Chairman of AICTET
Signature & Seal Date

Name & Designation (with stamp)
Head / Principal (Training Center)
Signature & Seal Date



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INFORMATION ABOUT THE DIRECTOR / HEAD OF INSTITUTION

• Name of Applicant: -----

• Father's Name: -----

• Qualification: -----

• Date of Birth: -----/-----/-----

• Gender:- Male Female

• Designation / Position held in Institute / Center : -----

• Photo ID Proof: - Passport Voter ID PAN Card

• Aadhar No: -----

• Permanent Address: -----

Tehsil: ----- District: ----- State: -----

PIN: ----- E-Mail ID: -----

Phone No: -----

Signature

Documents Required

Kindly Attached the Following Documents along with the application form: -

1. Copy of Address Proof (Telephone Bill/ Ele. Bill/ Licence of the Municipal Corp.) Of the Institute.
2. Copy if Identity Proof (PAN Card/ Voter Card/ Passport/ Aadhar Card).
3. Copy of Academic Qualifications.
4. One Passport Size Collared photograph of Owner/ Proprietor/ Partners.
5. If Building on Rent/ Lease then Latest Rent/ Lease Agreement.
6. Clearly Shown Photographs of the Institute.

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Signature & Seal Date

Name & Designation (with stamp)

Head / Principal (Training Center)
Signature & Seal Date



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Undertaking

1. -----
(Name & Designation)
Partner / Proprietor / Owner of -----

(Name & Address of the Institute)
Understood the RULES & REGULATION as of now & amended in future applicable to the Institute conducting **AICTET** Or its collaborative Partners Courses explained in the Study Center Proposal for Affiliation and agreed to abide by the same.
2. I Certify that I am the competent authority by virtue of the administrative and financial powers vested in me of the above mentioned Institute / Organization to furnish the above information's and to undertake the above stated commitment on behalf of my / our institution.
3. I am aware that in case my information given by me is false or misleading, **AICTET** may in its sole discretion take whatever actions or measures it deems necessary and appropriate and the institute would be debarred from the Affiliation.
4. I agree to abide by the rules & regulations and the decision taken by the management of **All India Council of Technical Education & Technology** from time to time.
5. I further understand that, I have to register each and every Trainees/ Students studying at my/our Center at AICTET Head Office by paying the prescribed fees, failing which AICTET will have all the rights to take action.
6. In case of any dispute arising between **AICTET** & its Study Center Franchisee the Jurisdiction for all Legal Purpose will be AICTET, Kolkata, India.

Send All Filled and Signed Documents to: -

Registered Office:

Uttar Kowgachi, Vivekanandalane,
P.o. – Shyamnagar,
Dist – North 24 Pgs
Pin - 743127

City Office:

NamitaBhawan, Rammohan Estate,
P.O. Madhyamgram,
Dist – North 24 Pgs
Kolkata - 700129

Signature & Seal



(An ISO 9001:2015, 29993:2017 Certified Organization, QCI Approved)

Registered under Section 52 & Rule 22A (3), 46(1), WB registration Rules 1962, Govt. of West Bengal/ WB state Tax on Professions, Trades, Callings & Employments Rules 1979, Govt. of West Bengal / Under Section 23(2), Rules 56(1) Govt. of India/ Section 45 of the Copyright Act 1957(14 of 1957), Govt. of India. / Under sub section (2) of section 7 of the CLR act, 1970, Government of West Bengal (West Bengal Labour Department) / under the west Bengal Shops & Establishment act, 1963, Government of West Bengal (West Bengal Labour Department).